



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, August 20, 2018 in the Harvey Hearing Room, Town Hall, One Metcalf Square, Winthrop, MA. The Chair called the meeting to order at 6:02pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Vecchia, Mr. Perrin, Mr. Capobianco

Also meeting with Committee:

Lisa Howard, Superintendent of Schools

Susan Eccles, Office Manager

Patricia Hames, Executive Secretary to the Superintendent of Schools

Mr. Vecchia led the committee in the Pledge of Allegiance.

PUBLIC COMMENT

None

GENERAL INFORMATION & RECOMMENDATIONS

Delegates & Visitors

Frank Nitti, Regional Energy Manager, came before the committee to discuss a power purchase agreement between the Town of Winthrop and Solect Energy Development, Inc. Matt Shortsleeve, a representative from Solect Energy Development, Inc. was also present. Solect Energy Development would like to put solar panels on the Middle/High School, which would result in a \$9,000.00 savings per year. Kopelman & Page and the Town Manager have reviewed the contract. Solect Energy will work with the roof contractor. There is no cost to Winthrop for installation and there is a 0% escalator. There was discussion regarding impact on students, permits, utility applications, energy costs, etc. Mr. Martucci suggested having Kopelman & Page attend a school committee meeting for further discussion.

Mr. Vecchia made a Motion to send this purchase agreement to the Town Manager's Office and request a written recommendation from the Town Manager. Ms. Powell seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia -yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

Lori Gallivan, Executive Director of Curriculum, Instruction & Accountability, came before the committee to formerly introduce herself. Ms. Gallivan is looking forward to working with the administrative team and plans to begin walk throughs with each Principal.

MINUTES

Mr. Martucci made a Motion to approve the Minutes of July 16, 2018. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia- abstain, Mr. Perrin-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

Mr. Vecchia made a Motion to approve the Minutes of August 6, 2018. Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

FINANCIAL & BUSINESS PROCEDURES

Mr. Martucci made a Motion to approve Warrant SVW19-3 in the amount of \$47,001.53.

Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

BUILDINGS & GROUNDS

The following requests were before the committee for approval:

William P. Gorman Fort Banks PTO, PTO Meetings; William P. Gorman Fort Banks PTO, Kindergarten Social; William P. Gorman Fort Banks PTO, Ice Cream Social; Joni Star Dancers, Dance Recital; Speaker of the House Robert DeLeo, Women's Health Forum; Arthur T. Cummings PTO, PTO Meetings; Arthur T. Cummins PTO, Back to School BBQ; Arthur T. Cummings PTO, Halloween Social; WHS Class of 2019, Car Wash; Winthrop Youth Football, Youth Football Games; Winthrop Lodge of Elks, Softball Fundraiser.

Mr. Perrin made a Motion to approve the requests as presented. Mr. Martucci seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia -yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

GENERAL REPORTS

Sub-committee

Curriculum

The Curriculum Sub-committee met on Tuesday, August 20, 2018 at 5:00pm. The meeting took place in the Harvey Hearing Room, Town Hall, Winthrop, MA. Sub-committee members present were Suzanne Swope and Jennifer Powell. Others in attendance were James Fabiano, Lisa Howard and Lori Gallivan. The main topic was the introduction of Lori Gallivan, Executive Director of Curriculum, Instruction & Accountability and her role and responsibilities. Ms. Gallivan will provide monthly updates to the School Committee. The next Curriculum Sub-committee will be held on September 24th at 5:00pm. No votes were taken.

Buildings & Grounds

The Buildings & Grounds Sub-committee met on Monday, August 13, 2018 at 4:00pm. The meeting took place in the Superintendent's Office, Town Hall, Winthrop, MA. Sub-committee members present were James Fabiano and Suzanne Swope. Others in attendance were Jennifer Powell and Lisa Howard. The main topic was Policy EEAA, Walkers & Riders, which needs to be amended. The Sub-committee voted unanimously to change the policy to reflect K-6 students, as opposed to all.

The Buildings & Grounds Sub-committee met on Monday, August 20, 2018 at 5:30pm. The meeting took place in the Superintendent's Office, Town Hall, Winthrop, MA. Sub-committee members present were James Fabiano, Gus Martucci, and Suzanne Swope. Others in attendance were Jennifer Powell, Brian Perrin and Lisa Howard. The main topic of discussion was lowering rental fees. A Motion was made but there was no second to the Motion. No votes were taken.

Policy

The Policy Sub-committee met on Monday, August 20, 2018 at 5:45pm. The meeting took place in the Superintendent's Office, Town Hall, Winthrop, MA. Sub-committee members present were Brian Perrin, Gus Martucci, and Jennifer Powell. Others in attendance were James Fabiano and Lisa Howard. Discussion took place regarding the proposal to change the wording from "all students" to "K-6 Students".

Ms. Powell made a Motion to change the language from "all students to "K-6 students" and adopt the policy. Mr. Martucci seconded the Motion. A unanimous vote.

SUPERINTENDENT'S REPORT

The Leadership Team met for one week this summer to review my entry findings, process the data and identify themes that outlined the District's areas of strengths and areas where we need to improve. Through the process of a Root Cause Analysis model, we vetted out various hypotheses, we began the process of creating a new Vision, a new Mission and a clear understanding of the Core Values that are critical to and reflective of our Mission and Vision. The Leadership Team worked together over the course of the week to compare ideas, thoughts, data, current and past school missions, visions and values and at the end of the week, produced a Draft School Mission, Vision, set of Core Values and three Strategic Objectives that emerged as the top three areas of needed focus for the District:

1. High Quality, Rigorous, Instruction and Curriculum Alignment: Develop and plan high quality curriculum and assessment practices that enhance student centered, self- directed and personalized learning.
2. Teaching All Students: Teach with a mindset that all instructional practices are of high expectation related to content, performance, engagement of all, differentiation of diverse learning styles and personalized to accommodate various levels of proficiency, social/emotional needs, and interests.
3. Professional Culture and Community Engagement: Create a professional learning community that partners with the community at large to support teaching and learning as well as culture reflective of safe and supportive school environment that welcomes all students, staff, families and members of the community.

PRIDE – Personal Success, Respect, Integrity, Dedication, Excellence

We are working with Parks & Recreation and the Town of Winthrop to provide public access to Miller Field. Hours will be changing due to high school sports. Mr. Skane is working on the ticket booth and Monica Ford is working with Rich Cifuni on procurement for the field house.

Michal Filipko has provided a five-page description of all items that have been in the facilities over the past year. The Superintendent will submit the list to the Buildings & Grounds Sub-committee for review. Our custodial staff and maintenance crew work very hard and do a lot of work!

We have settled a one-year contract with the WTA. The E.S.P. Unit settled a very similar contract a few days ago. The secretaries and nurses are scheduled next and then hope to continue to the other three units.

The Kindergarten Social was well attended. Safe Streets were present and offered some suggestions. Thank you to Steve Calla and the DPW for attending one of our meetings. Student arrival and drop off protocols have been sent to parents.

We have ordered all new swings for the Arthur T. Cummings playground. We are waiting on quotes for slides. We had someone else look at the ground level of the playground. We will update the Town Council with these changes. It is our hope to have the playground ready or the start of the school year.

We will only be transporting students in grades K-t who live beyond two miles. We utilized Google Walk to determine the distance. All parents have been contacted by mail, phone and email. We have a 50% response rate right now. We will be using a van to transport the students and are working on pick up/drop off times. A meeting is scheduled for the last week of August for parents to fill out paperwork and obtain a pass.

PERSONNEL

The following people have submitted their resignation letters: Sean Keough, ASD Teacher, WPG; Katie Houstle, Grade 5 Teacher, ATC; Erica Stoloff, Grade 7 Science Teacher, WMS.

The following people have been hired for the 2018-2019 school year: Shawna Alioto, E.S.P., WPG; Heidi Baker, Science Teacher, WHS; Jennifer Barborek, Grade 7 Science Teacher, WMS; Shannon Beaton, Grade 4 Teacher, ATC; Emily Bernstein, Grade 5 Teacher, ATC; Frank Alex Brown, Grade 6 Math Teacher, WMS; Shannon Conway, Grade 1 Teacher, WPG; Molly Cronin, Grade 7 ELA Teacher, WMS; Mark DeGregorio, CET Chairperson, WMS; Andrea DiSalvatore, Grade 1 Teacher, WPG; Jennifer Doherty, Special Ed Teacher, ATC; Jessica Downey, Guidance Counselor, WHS; Lori Gallivan, Executive Director of Curriculum, Instruction & Accountability; Ashley Gutierrez, Special Ed Teacher, WPG; Elizabeth Herron, Athletic Trainer, WHS; Eileen Johnson, E.S.P., WHS; Kelsey Kimball, Speech Language Pathologist, WMS; Lauren Kostegan, Special Ed Teacher, WHS; Jenna Laramie, Grade 7 Math, WMS; Christopher Lawrence, Science Teacher, WHS; Joseph Lowe, Health/Physical Education Teacher, WHS; Mark Marfione, Special Ed Teacher, WMS; Melissa Moore, ELL Teacher, ATC; Sarah O'Brien, PK ASD Teacher, WPG; Megan Perry, E.S.P., WPG; Melissa Pessotti, Special Ed Teacher/Reading Specialist, ATC; Mayuri Prasad, Grade 7 Math Teacher, WMS; Kurt Rodrigues, E.S.P., WMS; Meaghan Schultheis, Grade 6 ELA Teacher, WMS; Mark Servello, Grade 4 Teacher, ATC; Marci Spagnoli, E.S.P., WPG; Alec Sennot, Music Teacher, WPG; Jillian

Tolan, Grade 3 Teacher, ATC; Jane Victor, Science Teacher, WMS; Nicole Korodi, Long-term Substitute, Grade 2, WPG; Michelle Stevenson, Long-term Substitute History Teacher, WHS.

Superintendent Howard thanked Stacy Dichiara and Kristine Dassau for all their efforts and thanked Beth Bailey, Patty Hames and Susan Eccles for helping with the transition of Human Resources back to the Central Office.

The following vacancies have been posted: Long-term Substitute Special Ed Teacher, WHS; Special Ed Teacher, ATC; Guidance Counselor, WHS; ELA and Math Lead Teacher Stipend Positions, ATC; ASD Special Education Teacher, WPG; ELL Teacher, ATC; Special Education E.S.P., WMS; Grade 7 Science Teacher, WMS; E.S.P., ATC; PK/Early Elementary Special Education E.S.P., WPG; Crisis Intervention Counselor, WMS/WH; Special Education Reading Specialist, ATC; Chairperson of the Evaluation Team, WMS.

NEW BUSINESS

School Improvement Plans

School Improvement Plans have been provided to the school committee members for their review.

Mr. Martucci made a Motion to approve the 2018-2019 school improvement plans for each of the four schools, as presented. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

School Handbooks

School Handbooks have been provided to school committee members for their review.

Mr. Martucci made a Motion to approve the 2018-2019 school handbooks for each of the four schools, as presented. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

UNFINISHED BUSINESS

Chromebook Policy

The Chromebook Policy is tabled and remains under Unfinished Business.

PUBLIC COMMENT

None

PUBLIC RELATIONS

- Ms. Powell announced the Grade 9 Parent Orientation will be held on August 27th at Winthrop High School at 6:00pm and the 9th Grade Orientation is the following day, hosted by Student Council.

ADJOURNMENT

At 7:28pm, Mr. Martucci made a Motion to adjourn. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda

- Solect Energy Development LLC Power Purchase Agreement
- Minutes of July 16, 2018
- Minutes of August 6, 2018
- Warrant SVW19-3 in the amount of \$47,001.53
- Expenditure Report
- Use of Building Requests
- Walkers & Riders Policy EEAA
- List of 2018-2019 New Hires
- Resignation Letters
- Job Postings
- Student Handbooks
- School Improvement Plans
- New Teacher Orientation Agenda
- Flyers

The above non-confidential documents can be found in the Superintendent's office, upon request.